



Hello,

My name is Kate McKnight and I am one of the Associate Youth Directors at Trinity United Methodist Church. The new school year always brings around new beginnings and new chances to follow what God is calling our church to do. With this, I would like to tell you a little bit more information about Element Cafe.

This after school program is designed to be a safe place for students to come on Tuesdays and Thursday afternoons from 3-5:30pm in the Haven at Trinity United Methodist Church. This is a place to enjoy time with friends and hang out with staff and volunteers. We have tutors available to help your student with homework or study skills. There is also a place to run around and have some fun after a day at school. We would love your student to be a part of our ministries here at Element. Element Cafe costs \$1 each day for students, which helps off-set some of the costs of having an open and safe environment, however we will never turn a student away.

Element Cafe is a ministry that we are blessed with each week, however we could not do ministry without you! We are always in need of volunteers to help fulfill all the duties that go into making this ministry run smoothly and remain safe for our students. If you are available to volunteer for an hour or more this semester, please email me so we can get you plugged in!

We also have a system for text messages and emails for our students and parents. If you would like to receive text updates please text "ELEMENT" to 39970. Standard text message rates apply. Also check out our website (elementstudentministry.com) or Instagram (@elementstudentministry) for more information.

Our mission for Element Cafe, and all of our ministries, is for students to feel known and loved by all of our staff, volunteers, and most of all, God. Partnering with you and your families is an honor, so please let me know if there is anything I can do for you and/or your student. Thank you for your time, and we hope to see you soon!

Serving Christ,
Kate McKnight

Trinity United Methodist Church
Element Student Ministry
1400 Oxmoor Road, Homewood, AL 35209
kmcknight@trinitybirmingham.com
(205) 879-1749

Element Café Permission Form

Student Information:

Name: _____

Address: _____

Grade: _____

Cell Phone Number: _____

Parent Information:

Name: _____

Home Phone Number: _____

Cell Phone Number: _____

Emergency Contact:

Name: _____

Number: _____

Email: _____

I, _____, hereby give my child(ren) _____
_____ permission to participate in Element
Cafe, including open gym time and study room. I/We agree to not hold Trinity United
Methodist church, it's leaders, employees, and volunteer staff liable for damages, losses, or
injuries.

Parent/Guardian Signature

Date

Both Student and Parent/Guardian need to sign The Code of Conduct form attached to the
back of this sheet and return both to Element Student Ministry by mail, fax, or hand delivery.

Trinity United Methodist Church / Element Student Ministry

Attn: Kate McKnight
1400 Oxmoor Road
Homewood, AL 35209
Office: 205.879.1737
Fax: 205.868.9714

Code of Conduct Covenant

Trinity United Methodist Church - Element Student Ministry
1400 Oxmoor Road
Birmingham, AL 35209

- I hereby covenant to act in a highly respectful manner while participating in Element Café.
- I will follow the instructions and directions of all church staff, leaders, and volunteers.
- I will not use profanity at any time during Element Café, nor will I use language or jokes that are crude, offensive or sexual in nature.
- I will not bring or use alcohol, tobacco or drugs. I will not bring firearms, knives or weapons of any kind. I will also not bring matches, lighters or anything that might be flammable or used to start fires.
- I will respect the space and property of others. This includes but is not limited to: cell phones, all electronic devices, back packs, text books, or any other school books, paper, or clothing.
- I will respect the property of Element Student Ministry and Trinity United Methodist Church. I will not intentionally damage any video games, board games, stationary games, or gym games, nor will I steal any of its' contents.
- I will stay within the youth ministry area of the church explicitly designated for Element Café and/or the gymnasium, and only when the designated time that Element Café is in the gymnasium.
- I will not be in a room alone with any member of the opposite sex.
- I will not wear inappropriate clothing, skimpy clothing, clothing with logos of tobacco or alcohol products or clothing with sexual messages or innuendo.
- I will not use any language that is discriminatory, prejudicial or un-loving toward any individual or group of people. This includes but not limited to words or actions of bullying or "jokes" that may be hurtful in nature.
- I will not bring/play games or music that is explicit in nature and content to Element Café.
- I understand the responsibility I have as a human to hold myself and others responsible at Element Café accountable. So if I see, or am aware of, anyone breaking these above statements, I will immediately inform a staff member of Trinity United Methodist Church. I further understand that a failure to report any violation of these rules will be considered the same as having broken them myself.
- I understand that the failure to follow these rules may result in suspension or expulsion from Element Café and that my family and I will be responsible for any property damaged of another student, staff, and/or Trinity United Methodist Church.
- I understand that many of these rules are also laws enforced by the city of Homewood and Federal Government, thus if violated, warrant the involvement of police or other agencies.

As a family, we have read these rules, and we understand and consent to them.

Parent

Child(ren)

Trinity United Methodist Church

Medical Treatment Authorization and Permission Release

I (we) give _____ (Name of Youth Member)

Permission to attend and participate in the youth activities at Trinity United Methodist Church. I (we) recognize that membership and participation in the youth program is voluntary, and while every reasonable precaution will be taken for the safety and well being of the participants, there are certain risks inherent in trips away from home and church youth activities.

In the event of an emergency illness or injury to the youth member, the adult volunteer leaders of Trinity will make every reasonable effort to contact me (us) for permission to obtain emergency medical and/or dental care. However, if the circumstances do not permit, I (we) authorize and consent to such emergency medical and/or dental care and treatment as may be necessary for the prompt treatment of the illness or injury. I (we) further agree to be financially responsible for the cost of emergency treatment and agree to reimburse Trinity and/or the adult leaders for any expense incurred as a result of such emergency treatment.

Date

Parent/Guardian Signature

Date

Parent/Guardian Signature

During the times of most youth programs, I (we) can be reached at the following telephone numbers:

Area Code / Telephone Number

Name or Location

Area Code / Telephone Number

Name or Location

IMPORTANT: Emergency contacts other than a parent or guardian:

Area Code / Telephone Number: _____

Please Print Youth member's Full Name: _____

Youth Member's Date of Birth: _____

Allergies: _____

Current Medications: _____

Important: If child is currently on any type of medication, please send to this event to be administered by a designated adult.

Name of Youth Member's Regular Physician and Telephone Number: _____

Please list any special needs and/or medication schedule: _____

Health Insurance Carrier and Contract / Policy: _____

Is it okay to give your child Advil or Tylenol if needed during the weekend? _____