



CARPOOL PROTOCOL

During carpool hours (8:50-9:15 AM and 12:50-1:15 PM) you may not park on the street on the church side of Seminole between Manhattan and the entrance to our building.

THIS IS OUR CARPOOL LANE.

If you choose to participate in carpool, please observe the following rules:

1. Line-up for morning carpool begins at **8:50 AM**. A teacher or administrator will begin helping children from the cars to the building at **8:55 AM**. Carpool ends at **9:10 AM**.
2. Line-up for afternoon carpool begins at **12:50 PM**. A teacher or administrator will begin helping children into cars at **12:55 PM**. Carpool ends at **1:10 PM**.
3. The carpool line forms behind the church on Manhattan Street and on Seminole from Manhattan to the indented entrance to our building. Please do not pull into the carpool lane coming from the opposite direction (Oxmoor).
4. All children must **arrive and depart** buckled into an appropriate car seat or booster seat in compliance with state law. If your child is old enough to buckle-up independently, please encourage him or her to do so quickly so that we can keep the carpool line moving.
5. For your child's safety, your child must enter and exit your car on the side of the curb, not in the middle of the street.
6. Please do not get out of your car in the carpool lane. A teacher or administrator from TCDC will help your child into and out of your car.
7. In the mornings, please do not allow your child to exit your car until a teacher or administrator is there to take him or her safely into the building.
8. Please do not pull around other families' cars in the carpool lane: wait for the line to advance.

If you choose not to participate in carpool, please observe the following rules:

1. During carpool time, please park on Manhattan Street (behind the church), in the small parking lot on Seminole, or in the covered indentation at the corner of Seminole and Oxmoor.
2. Please walk your child into the building, and in the afternoons walk into the building to pick your child up.